

COCHIN FISHERIES HARBOUR

(GOVERNED BY COCHIN PORT AUTHORITY)

OFFICE OF THE ADMINISTRATOR

COCHIN FISHERIES HARBOUR

COCHIN 682005

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No. AE/T-03/Comfort Station/CFH/2023

Dated: 12/10/2023

1. QUOTATION NOTICE

1.1 Electronic Quotations (e-Quotations) in Single stage “Two Cover System” for “**Licensing of Running the Comfort Station at Cochin Fisheries Harbour (CFH) for a period of one year extendable another one year**” are invited on behalf of the Administrator, Cochin Fisheries Harbour, Thoppumpady, Cochin-5 up to **14.30 Hrs. on 02/11/2023**. The Quotations shall be submitted in accordance with the ‘Instruction to Quotationers’ and ‘General Description and Special Conditions of Contract’ etc. as detailed below. The Quotations will be opened by the Administrator, Cochin Fisheries Harbour at this office on the same day at **15.00 hrs.**

Estimated license fee- Rs. 2,71,341/-

1.2 The Quotation Document can be downloaded from the e-tendering portal www.tenderwizard.com/CPT from 14.30 hrs. on 12/10/2023 to 14.30 hrs on 02/11/2023. The details are also available at www.eprocure.gov.in & www.cochinport.gov.in

1.3 The bidders need to obtain the one time User ID & password for log-in to e- tendering Portal www.tenderwizard.com/CPT from the service provider M/s.KEONICS by paying registration amount of Rs.1124/- through online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.

1.4 The Quotations shall be submitted “on line” strictly in accordance with the Instructions to Quotationers and General Description and Special Conditions of Contract given in the Quotation Document. The bidders shall upload the scanned copy of proof of experience and other details along with e-Quotations.

1.5 The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. **For further details, please contact e-Quotation Help Desk No. 080-40482000/9746118529/9605557738.**

1.6 Quotation Submission/Opening:

The time schedule for various activities in connection with this Quotation will be as follows.

Description of activity	Schedule time	Venue
a) Last date & time for submission of Quotations	14.30 hrs on 02 /11 /2023	Online
b) Date of opening of Quotations	15.00 hrs on 02/11/2023	Online

- 1.7** The right of acceptance of Quotation will rest with Cochin Port Authority who does not bind themselves to accept the lowest Quotation and reserves to themselves the authority to reject any or all of the Quotations received without assigning any reason.
- 1.8** The Quotation shall be valid for a period of 60 days from the date of Quotation opening. The Administrator/Chief Mechanical Engineer reserves the right to ask for extension of validity in writing from the Quotationers, if required.
- 1.9** Should any Quotationer withdraw his Quotation before these periods, or make any modification in the terms and conditions of the Quotation which are not acceptable to the department, their Quotation will be rejected and shall not be eligible to participate in the Quotations invited by Cochin Port Authority for a period of **Two Years from the date of such suspension order**.
- 1.10** The Quotationer shall visit the site of work in order to acquaint himself with the conditions of the site, the locality and its environment.
- 1.11** The Quotationer shall be deemed to have full knowledge of all documents, site, etc. whether he has inspected them or not. The submission of a Quotation by Quotationer implies that he has read this notice and General Conditions of Contract and has made himself aware of the scope of work and specifications and other factors bearing on the Quotation.

1.12 Securities:

1.12.1 Security Deposit (SD)

- a) **Performance Security:** 10% of the license fee amount.
- b) **Security for Water & Electricity charges :** Rs.20,000/-

The total amount thus deposited towards SD will be retained as security for the due and proper fulfillment of the Contract and will not carry any interest. Such deposit shall be forfeited on failure to perform or non-fulfillment by the Contractor of the terms and conditions of the Contract.

1.12.2 Security deposit shall be furnished by the Contractor to the Employer, not later than **10 days** from the date of letter of acceptance or such extension of that period as may be permitted by the Engineer in writing, and shall be furnished in one of the following forms:

- i) Banker's Cheque/Demand Draft from a Commercial Bank/ Scheduled bank.
- ii) An irrevocable Bank Guarantee (BG) enforceable and encashable at Cochin, drawn from any Commercial Bank/ Scheduled bank operating in India as per the prescribed proforma.

1.12.3 The Security Deposit/ Performance Security shall be released/ refunded to the contractor after satisfactory completion of period of contract/ extended period of contract. The BG furnished towards Performance Security shall be valid up to the completion period.

1.13 Signing of Agreement:

The successful Quotationer will be required to execute within **21 days** from the date of receipt of work order, an agreement at his expense on proper value Kerala State Stamp Paper in the prescribed departmental form.

Till signing of agreement the Quotation together with the acceptance letter shall constitute a binding Contract between the Contractor and Cochin Fisheries Harbour.

1.14 Quotations received shall be considered for acceptance, only if it meet the Minimum Qualification Criteria stipulated below:

Minimum Qualification criteria required for considering Quotations:

(i) Experience:

The bidder should have successfully completed at least one similar work of value not less than Rs. 2.17 lakhs

OR

two similar works, each of value not less than Rs. 1.36 lakhs

OR

three similar works, each of value not less than Rs. 1.09 lakhs, during the preceding seven years ending 30th September 2023.

Explanatory notes:

- (a) Similar work means **“Running the Comfort Station/Public Toilets / Cleaning contracts in railway stations/ Bus stands/ Auction halls in Fishing Harbour and other public places, on annual contract basis”**
- (b) The experience certificate of works executed in private sectors/organizations shall be considered for qualification, only on submission of TDS certificate along with work order and completion certificate.
- (c) Copy of completion certificate issued by the client shall be attached. The certificate shall contain details of work, the completion cost, date of commencement & date of completion.
- (d) Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in the past years.

Year before	Multiplying factor
One year	1.07
Two years	1.14
Three years	1.21
Four years	1.28
Five years	1.35
Six years	1.42

(ii) Financial Turnover:

Average Annual Turnover of the bidder during the last three financial years ending 31st March 2023 shall not be less than Rs. 81,403/- In proof of this, Audited Annual Accounts Statements signed by the Chartered Accountant, for the last three years shall be produced by the bidder. In the case of new firms established during the last 3 years will be considered, if the average annual turnover meets the financial criteria.

Quotations which do not fulfill all or any of the above conditions or which contain any other condition of any sort including conditional rebates or are incomplete in any respect is liable for rejection.

1.15 Canvassing in connection with Quotation is strictly prohibited and Quotations submitted by the Contractors who resort to canvassing will be liable to rejection.

1.16 The bidder shall furnish a copy of the PAN card, Aadhar card etc.

1.17 Taxes and Duties:

The rates quoted by the bidder shall be exclusive of GST.

1.18 The undersigned reserves the right to reject/cancel/postpone any one or all Quotations at any stage of the Quotation, which will be binding on all bidders.

1.19 This Quotation Notice shall form part of the Contract.

Sd/-

CHIEF MECHANICAL ENGINEER

2. GENERAL DESCRIPTION AND SPECIAL CONDITIONS OF CONTRACT

SCOPE OF WORK

Running the Comfort Station at Cochin Fisheries Harbour (CFH) for a period of one year extendable by another one year at the mutual consent of both CoPT and the contractor at the same rates, terms and conditions.

GENERAL DESCRIPTION & SPECIAL CONDITIONS OF CONTRACT

1. This Quotation notice shall form part of the license agreement. The Quotationer will be required to remit the Quotation amount in full within 10 days of receipt of work order at the office of the Administrator, Cochin Fisheries Harbour and obtain receipts for the amounts deposited. If the amount is not remitted within the period, the work order will stand cancelled.
2. No addition/alterations shall be made to the building without obtaining permission from the Administrator.
3. The licensee is also permitted to provide soap, oil, tooth powder/paste etc. required by the persons who make use of the comfort station.
4. The rates prescribed elsewhere in this Quotation form for using bathrooms and toilets should be prominently displayed on a board by the licensee near the entrance of the comfort station.
5. A temporary collection bunk available at the premises can be utilized by the licensee for collection of fee.
6. If the licensee, his staff or accomplices or others cause damage to any part of the buildings, pipeline, water taps, electric fittings or wires, the licensee shall make good the same at his own expense failing which, the Administrator may cause the same to be made good and the cost will be recovered from the licensee.
7. The licensee should undertake to keep the premises neat and clean and free from rubbish and all other unwanted materials.
8. The bathrooms and latrines shall be kept open for use round the clock on all days.
9. Printed tickets for collecting fees should be issued to the persons using the comfort station.
10. Electricity charges with rates as applicable from time to time shall be remitted monthly by the contractor within 7 days of intimation at the prevailing rates. The existing rates for electricity and water are as specified below.
11. Electricity charge: Rs. 6.00 per KWh (up to 100 KWh)

12. Water charges: Rs.50 per KL

13. The licensee should make his own arrangements to take away the scum and clear the septic tank, when ever required, which shall be intimated to the Assistant Engineer (SDO) Civil, (CFH). During the course of license period if any rectification/maintenance works are required for the said tank and any maintenance works to the bathrooms/ toilets/ pumps/ water tanks etc during the contract period shall be carried out by the licensee at his cost , the same shall be brought to the notice of the Assistant Engineer (SDO) Civil, (CFH).

14. The security deposit will be refunded only after successful completion of the contract/ extended period after making necessary adjustments by way of recoveries if any.

15. The total number of bathrooms and latrines available are as below.

No. of bathrooms 25

No. of latrines 15

16. Maximum fee that can be collected for the use of bathrooms and latrines

For one bath of 5 minutes duration - Rs. 10.00

For one time use of latrine - Rs. 8.00

17. The licensees are at liberty to reduce the fees during the tenure of operation. It is also made clear that the licensee will not be permitted to charge enhanced fees or any other type of levy from the users.

18. Buckets, mugs etc. required for the consumers shall be provided by the licensee at his cost.

19. The CFH Administration will not be responsible for any failure in uninterrupted water supply or electricity due to reasons beyond their control. The licensee will have to make alternate arrangements to meet such eventualities and no claim for compensation on their account will be entertained by the Administration.

20. CFH shall not be involved in any dispute or claims that may arise between the licensee and those engaged by him for work in the comfort station. The licensee shall indemnify CFH from any third party claim arising in any manner as a result of any act or omission by the licensee or those engaged by him. The licensee must comply with all the relevant statutes and laws in force during the license period including labour laws.

21. Any block in the sewage line shall be cleared by the licensee expeditiously at his own expense.

22. The closets, bathrooms and the premises shall always be maintained in a hygienic condition.

23. Permits for the entry of the employees of the licensee to the wharf will have to be arranged by the licensee at his cost. At no cost request for free permits or concessional permits will be entertained. However one complimentary permit will be given to the licensee.

SIGNATURE OF BIDDER